WASHINGTON COURTS

Courts of Limited Jurisdiction Case Management System (CLJ-CMS)

GARRET TANNER, PROJECT MANAGER
February 23, 2024

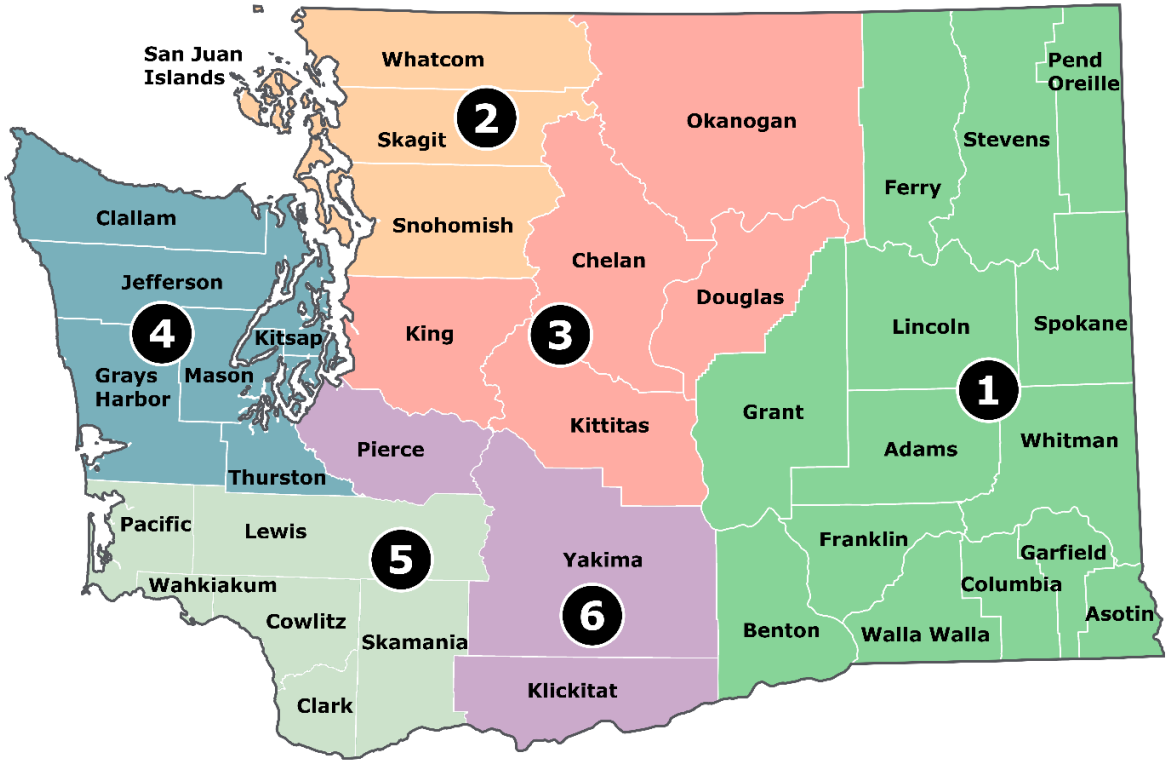
Project Scope

- Three Components
  - eFile & Serve
  - Enterprise Justice
  - Enterprise Supervision

Pilot Courts

- Tacoma Municipal Court (40 Users) October 2023
  - eFile & Serve
  - Enterprise Justice
  - Enterprise Supervision (basic)
  - Defendant Access (online payments)
- Fircrest-Ruston March 2024
  - eFile & Serve
  - Enterprise Justice
  - Enterprise Supervision (basic)
- Gig Harbor Municipal Court TBD
- Pierce County District Court (Withdrawn as Pilot Court)

Original Project Phases



Counties by Phase

Pilot Courts
Pierce District, Tacoma Municipal,
Gig Harbor Municipal, Fircrest/Ruston Municipal

Phase 1
Eastern Washington - Adams, Asotin, Benton, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln, Pend Oreille, Spokane, Stevens, Walla Walla, and Whitman

Phase 2
North Washington - Island, San Juan, Skagit, Snohomish, and Whatcom

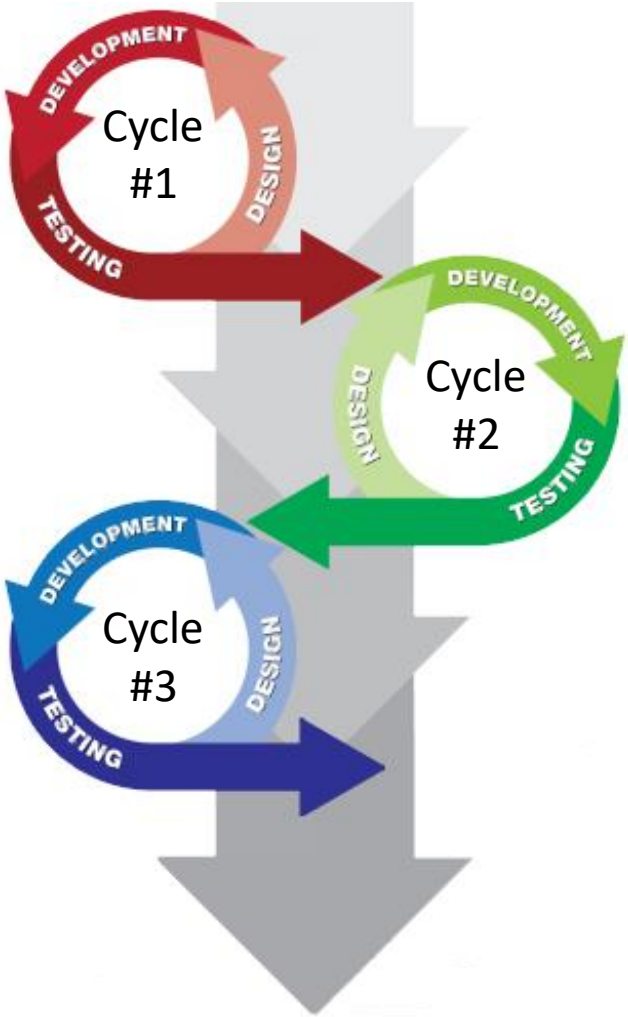
Phase 3
North Central Washington - Chelan, Douglas, King Municipals, Kittitas, and Okanogan

Phase 4
Western Washington - Clallam, Grays Harbor, Jefferson, Kitsap, Mason, and Thurston

Phase 5
Southwest Washington - Clark, Cowlitz, Lewis, Pacific, Skamania, and Wahkiakum

Phase 6
South Central Washington - Klickitat, remainder of Pierce Municipals, and Yakima

Updated Project Approach



Priority 1: Onboard as many courts as possible

Priority 2: Extend implementation to include
- A District Court (civil case types)
- A formal Probation Department

Priority 3: Plan for future deployment of
- Enterprise Justice 2024
- GR 15 functionality

Recent eFiling Activity

- ✓eFiling live at Tacoma Municipal Court
- ✓FAQs Updated
- ✓Public-facing filer website and updates completed
- ✓eFile training (webinars) completed
  - Recordings available on-demand
- eFile configuration for Fircrest-Ruston

Recent Case Manager Activity

✓Case Manager live at Tacoma Municipal Court

- Planned development & bug fixes scheduled
  - Estimate ~ 6-8 months from vendor (ongoing)
- Additional early adopter selection in-process
- Early Adopter Go-Live in 2024 (~10 courts)

Project Outreach

- Statewide Outreach Plan Kicking off in March
  - March 26, Spokane
  - March 28, Walla Walla
  - More events to be announced quarterly
- System Demonstrations (online)
- What to expect during implementation
- How to prepare for implementation

Work in Progress

- Tacoma Municipal Support (ongoing)
- Fircrest-Ruston Go-Live
- Issue Resolution
- Enhancements for early adopters

Project Issues – February 2024

Issue	Mitigation
Pilot Go-Live – Delaying Pilot Go-Live will impact future Phases.	**(October 23, 2023) Tacoma Municipal Court went live on October 23, 2023.**
Local Rule – In order for eFiling to be mandatory courts need to enact the rule or make eFiling mandatory.	(April 5, 2022) DMCJA is championing a Statewide rule for mandatory eFiling. Pilot Courts will need to enact a local rule in the meantime.

Project Issues – February 2024

Active Issues	
Issue	Mitigation
Enterprise Supervision/Enterprise Justice Integrations (Alliance) – The two products are not yet seamlessly integrated.	**(October 23, 2023) Tacoma Municipal Court went live on October 23, 2023.**
Staffing / Hiring – CLJ-CMS has been unable to fill several key positions. As of December 2023, CLJ-CMS has 9 project positions open. If these positions are not filled there may be impacts to the schedule.	**(January 4, 2024) CLJ-CMS staffing plan & re-scaling proposal made to AOC Executive Sponsors.**

Project Issues – February 2024

Active Issues	
Issue	Mitigation
WSP Law Table Updates – WSP needs to update their law tables to accept two versions (one for JIS Courts and one for Enterprise Justice Courts).	**(October 23, 2023) Tacoma Municipal Court went live with Phase 1 on October 23, 2023. Phase 2 development scheduled.**
Third Party Integrations – Some courts have local systems that they would like integrated with Enterprise Justice.	**(January 2024) Vendor selected. Contract negotiations beginning. Project kick-off and timeline pending.**

Project Risks – February 2024

Total Project Risks			
Low Probability	Moderate Probability	High Probability	Closed
0	3	1	19

High Risk Status		
Risk	Probability / Impact	Mitigation
Equipment Funding – Additional funds may be needed to assist some courts with the local equipment purchases.	Moderate / Moderate	(September 22, 2020) If the CLJ-CMS project uses a similar funding model to the SC-CMS, then there are additional complexities to consider. There are significantly more CLJ courts which adds to the need.

Project Risks – February 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Enterprise Supervision – Tyler has not done a statewide implementation of their new Supervision module. Previous implementations have always been with individual probation departments.	**Moderate / Moderate**	**(October 23, 2023) Tacoma Municipal Court went live in October.**

Project Risks – February 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Enterprise Justice version to be used (Phase 1) – In November 2021, Tyler determined that Enterprise Justice 2019 would not be compatible with some of the mandatory requirements.	**High / Moderate**	**(January 11, 2024) Enterprise Justice version 2024 upgrade will be required. Timing TBD.**

Project Risks – February 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Efficiency Concerns – It is expected that some users will experience short-term reduced efficiencies when compared against legacy systems.	Moderate / Moderate	**(January 29, 2024) Tacoma Municipal reports efficiency gains in some areas, while others are somewhat impacted. Issue resolution and enhancements will support more efficiencies for onboarding courts.**

Project Risks – February 2024

High Risk Status		
Risk	Probability / Impact	Mitigation
Performance Issues – It is possible that users will feel that Enterprise Justice works less efficiently than the legacy system due to changing processes and procedures.	Moderate / Moderate	**(January 29, 2024) System performance is generally acceptable. Slowness observed when generating forms in court – escalated to vendor for resolution.**

Next Steps

Milestone	Date
Fircrest-Ruston Go-Live	March 18, 2024
Early Adopter Court Selection	March 2024
Early Adopter Kick-off	March 2024
Statewide Outreach: Spokane	March 26, 2024
Statewide Outreach: Walla Walla	March 28, 2024

Independent Quality Assurance Update

ALLEN MILLS, BLUECRANE, INC.