JUDICIAL INFORMATION SYSTEM COMMITTEE

October 27, 2023
10:00 a.m. to 12:00 p.m.
Online Zoom Meeting

Minutes

Members Present:
Justice Barbara A. Madsen, Chair
Judge John Hart, Vice-Chair
Judge Valerie Bouffiou
Mr. Joseph Brusic
Mr. Derek Byrne
Mr. Donald Graham
Mr. Frank Maiocco
Judge David Mann
Chief Brad Moericke
Ms. Heidi Percy
Ms. Paulette Revoir
Mr. Dave Reynolds
Ms. Dawn Marie Rubio
Ms. Margaret Yetter
Judge Allyson Zipp

Members Absent:
Ms. Mindy Breiner
Judge Robert Olson

AOC Staff Present:
Mr. Kevin Ammons
Mr. Robert Anteau
Ms. Vonnie Diseth
Mr. Rob Eby
Mr. Arsenio Escudero
Mr. Sriram Jayarama
Mr. Jamie Kambich
Mr. Mike Keeling
Mr. Dexter Mejia
Ms. Aryn Nonamaker
Ms. Anya Prozora
Mr. Chris Stanley
Mr. Garret Tanner
Ms. Natalia Veiga Zonatto

Guests Present:
Chief Justice Steven González
Ms. Stephanie Kraft
Mr. Neil Satra

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Call to Order, Approval of Meeting Minutes & JISC Member Recognitions

Justice Barbara Madsen called the Judicial Information System Committee (JISC) meeting to order at 10:03 a.m. This meeting was held virtually on Zoom.

The Committee welcomed a new member, Judge Valerie Bouffiou, of Lynnwood Municipal Court. Judge Bouffiou will be representing the District and Municipal Courts Judges Association on the JISC.

The Committee bid farewell to Mr. Dave Reynolds, the member representing the Washington Association of Juvenile Court Administrators (WAJCA), as he would be retiring in November. Justice Madsen recognized Mr. Reynolds and thanked for his many years of service to the JISC, Whatcom County where he served as Superior and Juvenile Court Administrator, and to the greater justice community across the state.

Chief Justice Steven González lauded the Committee on the important work that it is doing, and thanked its membership for their contributions and efforts to provide oversight of the Judicial Information System.

Justice Madsen asked if there were any changes or additions to be made to the August 25, 2023 meeting minutes. Hearing none, the meeting minutes were approved as written.

JIS Priority Project #1 (ITG 102): Courts of Limited Jurisdiction – Case Management System (CLJ-CMS)

CLJ-CMS Project Update

Mr. Garret Tanner provided an update on the CLJ-CMS project. Mr. Tanner was happy to report that the project has successfully gone live with Enterprise Justice, Enterprise Supervision, and eFile and Serve in Tacoma Municipal Court on Monday, October 23, 2023. Tacoma Municipal Court (TMC) is the first CLJ court in the state to go-live with the new CMS. Much of the project team is onsite in Tacoma to assist court staff, while other parts of the team are providing support remotely from AOC. AOC staff will continue onsite support until the beginning of November. Feedback so far has been very positive, and court staff are very much enjoying the new system.

Mr. Tanner was happy to report that there have been no major issues with this implementation, and any hiccups along the way are being handled. Currently, the team is at a 70% closure rate on issues, and they are working with the vendor (Tyler Technologies) to prioritize and address those issues as they arise.

Mr. Tanner then gave further details on go-live activities and Next Steps following the two-week go-live event. AOC will be reengaging with the other pilot courts, Fircrest/Ruston Municipal and Pierce District, who had elected to delay their go-lives temporarily. No new go-live dates have been set at this time, and AOC discuss and negotiate these schedule changes with the vendor. AOC will also be reviewing Lessons Learned over the coming months, in an effort to make any necessary adjustments and changes prior to further implementations.

Justice Madsen extended warm congratulations to the Committee, project team, AOC leadership, Project Steering Committee, TMC judges, and the TMC administrator Michelle Petrich and her staff for this historic accomplishment. Ms. Dawn Marie Rubio also extended her thanks for Justice Madsen's executive leadership throughout the project.

Quality Assurance Assessment Report
Mr. Allen Mills, with the project's QA vendor Bluecrane, was absent and not able to provide an overview of the September QA Assessment Report for the CLJ-CMS project. However, the full report can be found in the JISC meeting packet.

JIS Budget Update

Mr. Chris Stanley gave a brief update on the JIS budget. The 2024 Supplemental Budget IT decision packages that were approved by the JISC in August has made its way through the governance process and been approved by the Supreme Court at its October *en banc* and has been submitted to the Legislature. Initial feedback has been positive. The entire judicial branch budget request comes to approximately $20 million.

Data Dissemination Committee (DDC) Report

The Data Dissemination Committee did not meet this month, as there were no new agenda items.

Meeting Wrap Up & Adjournment

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A member of the public, Mr. Neil Satra with Societal Systems, asked the Committee for more information on AOC's planned Guardianship system project. Ms. Vonnie Diseth will follow up with Mr. Satra outside of this meeting.

With the agreement of the Committee, Justice Madsen canceled the December 1, 2023 JISC meeting. The Committee will meet again in February 2024.

Justice Madsen adjourned the meeting at 10:31 a.m.

Next Meeting

The next meeting will be February 23, 2024, via Zoom from 10:00 a.m. to 12:00 p.m.

Action Items

	Action Items	Owner	Status

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